## 2022



# V-DANA COMMUNITY DEVELOPMENT DISTRICT

## FISCAL YEAR 2022 Final Annual Operating Budget

AUGUST 18, 2021

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# FISCAL YEAR 2022 FINAL ANNUAL OPERATING BUDGET

## TABLE OF CONTENTS

<b>SECTION</b>	<b>DESCRIPTION</b>	PAGE
I.	BUDGET INTRODUCTION	1
II.	FISCAL YEAR 2021 BUDGET ANALYSIS	2
III.	FINAL OPERATING BUDGET	3
IV.	GENERAL FUND 001 DESCRIPTIONS	4
V.	DEBT SERVICE FUND	6
VI.	SCHEDULE OF ANNUAL ASSESSMENTS	8

AUGUST 18, 2021

# V-DANA COMMUNITY DEVELOPMENT DISTRICT

### **BUDGET INTRODUCTION**

#### **Background Information**

The V-Dana Community Development District is a local special purpose government authorized by Chapter 190, Florida Statutes, as amended. The Community Development District (CDD) is an alternative method for planning, financing, acquiring, operating and maintaining community-wide infrastructure in master planned communities. The CDD also is a mechanism that provides a "solution" to the State's needs for delivery of capital infrastructure to service projected growth without overburdening other governments and their taxpayers. CDDs represent a major advancement in Florida's effort to manage its growth effectively and efficiently. This allows the community to set a higher standard for construction along with providing a long-term solution to the operation and maintenance of community facilities.

The following report represents the District budget for Fiscal Year 2022, which begins on October 1, 2021. The District budget is organized by fund to segregate financial resources and ensure that the segregated resources are used for their intended purpose, and the District has established the following funds.

<u>Fund Number</u>	Fund Name	Services Provided
001	General Fund	Operations and Maintenance of Community Facilities
200	Debt Service Fund	Collection of Special Assessments for Debt Service on the Series 2020 Special Assessment Revenue Bonds

#### **Facilities of the District**

The District's existing facilities include storm-water management (lake and water control structures), wetland preserve areas, street lighting, landscaping, entry signage, entry features, irrigation distribution facilities, recreational center, parks, pool facility, tennis courts and other related public improvements.

#### **Maintenance of the Facilities**

In order to maintain the facilities, the District conducts hearings to adopt an operating budget each year. This budget includes a detailed description of the maintenance program along with an estimate of the cost of the program. The funding of the maintenance budget is levied as a non-ad valorem assessment on your property by the District Board of Supervisors.

## V-DANA COMMUNITY DEVELOPMENT DISTRICT

	Fiscal Year 2021 Final Operating Budget	Current Period Actuals 10/1/20 to 3/31/21	Projected Revenues & Expenditures 4/1/21 to 9/30/21	Total Actuals and Projections Through 9/30/21	Over/(Under) Budget Through 9/30/21
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	424,128.20	0.00	(424,128.20)	0.00	(424,128.20)
Operations & Maintenance Assmts-Off Roll	0.00	0.00	0.00	0.00	0.00
Discounts and Collection Fees	(256,128.20)	0.00	256,128.20	0.00	256,128.20
TOTAL SPECIAL ASSESSMENTS	168,000.00	0.00	(168,000.00)	0.00	(168,000.00)
<b>CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>					
Developer Contribution	0.00	18,398.95	149,601.05	168,000.00	168,000.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	0.00	18,398.95	149,601.05	168,000.00	168,000.00
TOTAL REVENUES	168,000.00	18,398.95	(18,398.95)	168,000.00	0.00
EXPENDITURES					
FINANCIAL & ADMINISTRATIVE					
District Manager	45,000.00	6,000.00	(6,000.00)	45,000.00	0.00
District Engineer	14,000.00	1,975.00	(1,975.00)	14,000.00	0.00
Disclosure Report	8,400.00	900.00	(900.00)	8,400.00	0.00
Trustees Fees	20,000.00	0.00	0.00	20,000.00	0.00
Auditing Services	7,500.00	2,000.00	(2,000.00)	7,500.00	0.00
Postage, Phone, Faxes, Copies	400.00	3.50	(3.50)	400.00	0.00
Public Officials Insurance	2,500.00	2,250.00	(2,250.00)	2,500.00	0.00
Legal Advertising Bank Fees	3,500.00	282.44	(282.44) 0.00	3,500.00	0.00
Dues, Licenses & Fees	360.00 260.00	0.00	(175.00)	360.00 260.00	0.00
Web Administration	1,500.00	175.00 1,500.00	(1,500.00)	1,500.00	0.00
ADA Website Compliance	0.00	1,500.00	0.00	1,500.00	1,500.00
TOTAL FINANCIAL & ADMINISTRATIVE	103,420.00	16,585.94	(15,085.94)	104,920.00	1,500.00
LEGAL COUNSEL				•/*	
District Counsel	17,000.00	1,819.75	(1,819.75)	17,000.00	0.00
TOTAL LEGAL COUNSEL	17,000.00	1,819.75	(1,819.75)	17,000.00	0.00
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	45,580.00	2,750.00	(2,750.00)	45,580.00	0.00
TOTAL OTHER PHYSICAL ENVIRONMENT	45,580.00	2,750.00	(2,750.00)	45,580.00	0.00
RESERVES					
Undesignated Reserve	2,000.00	0.00	(1,500.00)	500.00	(1,500.00)
TOTAL RESERVES	2,000.00	0.00	(1,500.00)	500.00	(1,500.00)
TOTAL EXPENDITURES	168,000.00	21,155.69	(21,155.69)	168,000.00	0.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	0.00	(2,756.74)	2,756.74	0.00	0.00

FISCAL YEAR 2021 BUDGET ANALYSIS



	Fiscal Year 2021 Final Operating Budget	Total Actuals and Projections Through 9/30/21	Over/(Under) Budget Through 9/30/21	Fiscal Year 2022 Final Operating Budget	Increase / (Decrease) from FY 2021 to FY 2022
REVENUES					
SPECIAL ASSESSMENTS					
Operations & Maintenance Assmts-Tax Roll	424,128.20	0.00	(424,128.20)	424,128.20	0.00
Operations & Maintenance Assmts-Off Roll	0.00	0.00	0.00	0.00	0.00
Discounts and Collection Fees	(256,128.20)	0.00	256,128.20	(256,128.20)	0.00
TOTAL SPECIAL ASSESSMENTS	168,000.00	0.00	(168,000.00)	168,000.00	0.00
<b>CONTRIBUTIONS &amp; DONATIONS FROM PRIVATE SOURCES</b>					
Developer Contribution	0.00	168,000.00	168,000.00	0.00	0.00
TOTAL CONTRIBUTIONS & DONATIONS FROM PRIVATE SOURCES	0.00	168,000.00	168,000.00	0.00	0.00
TOTAL REVENUES	168,000.00	168,000.00	0.00	168,000.00	0.00
EXPENDITURES		·			
FINANCIAL & ADMINISTRATIVE					
District Manager	45,000.00	45,000.00	0.00	45,000.00	0.00
District Engineer	14,000.00	14,000.00	0.00	14,000.00	0.00
Disclosure Report	8,400.00	8,400.00	0.00	8,400.00	0.00
Trustees Fees	20,000.00	20,000.00	0.00	20,000.00	0.00
Auditing Services	7,500.00	7,500.00	0.00	7,500.00	0.00
Postage, Phone, Faxes, Copies	400.00	400.00	0.00	400.00	0.00
Public Officials Insurance	2,500.00	2,500.00	0.00	2,500.00	0.00
Legal Advertising	3,500.00	3,500.00	0.00	3,500.00	0.00
Bank Fees	360.00	360.00	0.00	360.00	0.00
Dues, Licenses & Fees	260.00	260.00	0.00	260.00	0.00
Web Administration	1,500.00	1,500.00	0.00	1,500.00	0.00
ADA Website Compliance	0.00	1,500.00	1,500.00	1,500.00	1,500.00
TOTAL FINANCIAL & ADMINISTRATIVE	103,420.00	104,920.00	1,500.00	104,920.00	1,500.00
LEGAL COUNSEL					
District Counsel	17,000.00	17,000.00	0.00	17,000.00	0.00
TOTAL LEGAL COUNSEL	17,000.00	17,000.00	0.00	17,000.00	0.00
OTHER PHYSICAL ENVIRONMENT					
Property & Casualty Insurance	45,580.00	45,580.00	0.00	44,080.00	(1,500.00)
TOTAL OTHER PHYSICAL ENVIRONMENT	45,580.00	45,580.00	0.00	44,080.00	(1,500.00)
RESERVES					
Undesignated Reserve	2,000.00	500.00	(1,500.00)	2,000.00	0.00
TOTAL RESERVES	2,000.00	500.00	(1,500.00)	2,000.00	0.00
TOTAL EXPENDITURES	168,000.00	168,000.00	0.00	168,000.00	0.00
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00



### **GENERAL FUND 001**

#### Financial & Administrative

#### **District Manager**

The District retains the services of a consulting manager, who is responsible for the daily administration of the District's business, including any and all financial work related to the Bond Funds and Operating Funds of the District, and preparation of the minutes of the Board of Supervisors. In addition, the District Manager prepares the Annual Budget(s), implements all policies of the Board of Supervisors, and attends all meetings of the Board of Supervisors.

#### **District Engineer**

Consists of attendance at scheduled meetings of the Board of Supervisors, offering advice and consultation on all matters related to the works of the District, such as bids for yearly contracts, operating policy, compliance with regulatory permits, etc.

#### **Disclosure Reporting**

On a quarterly and annual basis, disclosure of relevant district information is provided to the Muni Council, as required within the bond indentures.

#### **Trustees Fees**

This item relates to the fee assessed for the annual administration of bonds outstanding, as required within the bond indentures.

#### **Auditing Services**

The District is required to annually undertake an independent examination of its books, records and accounting procedures. This audit is conducted pursuant to State Law and the Rules of the Auditor General.

#### Postage, Phone, Fax, Copies

This item refers to the cost of materials and service to produce agendas and conduct day-to-day business of the District.

#### **Miscellaneous Administration**

This is required of the District to store its official records.

#### Public Officials Insurance

The District carries Public Officials Liability in the amount of \$1,000,000.

#### Legal Advertising

This is required to conduct the official business of the District in accordance with the Sunshine Law and other advertisement requirements as indicated by the Florida Statutes.

#### **Bank Fees**

The District operates a checking account for expenditures and receipts.

#### Dues, Licenses & Fees

The District is required to file with the County and State each year.



## GENERAL FUND 001

#### **Miscellaneous Fees**

To provide for unbudgeted administrative expenses.

#### **Investment Reporting Fees**

This is to provide an investment report to the District on a quarterly basis.

#### **Office Supplies**

Cost of daily supplies required by the District to facilitate operations.

#### **Technology Services**

This is to upgrade and keep current the operating components to comply with new governmental accounting standards along with basic website maintenance.

#### Website Administration

This is for maintenance and administration of the Districts official website.

#### **Capital Outlay**

This is to purchase new equipment as required.

#### Legal Counsel

#### **District** Counsel

Requirements for legal services are estimated at an annual expenditures on an as needed and also cover such items as attendance at scheduled meetings of the Board of Supervisor's, Contract preparation and review, etc.

#### **Other Physical Environment Property & Casualty Insurance**

The District carries insurance coverage on all facilities and structures based on the value of District assets.



## DEBT SERVICE FUND SERIES 2020

REVENUES	
CDD Debt Service Assessments	\$ 959,400
TOTAL REVENUES	\$ 959,400
EXPENDITURES	
Series 2020 May Bond Interest Payment	\$ 324,563
Series 2020 May Bond Principal Payment	\$ 315,000
Series 2020 November Bond Interest Payment	\$ 319,838
TOTAL EXPENDITURES	\$ 959,400
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2021	\$ 16,850,000
Principal Payment Applied Toward Series 2020 Bonds	\$ 315,000
<b>Bonds Outstanding - Period Ending 11/1/2022</b>	\$ 16,535,000



## DEBT SERVICE FUND Series 2021

REVENUES	
CDD Debt Service Assessments	\$ 610,929
TOTAL REVENUES	\$ 610,929
EXPENDITURES	
Series 2021 May Bond Interest Payment	\$ 305,464
Series 2021 May Bond Principal Payment	\$ -
Series 2021 November Bond Interest Payment	\$ 305,464
TOTAL EXPENDITURES	\$ 610,929
EXCESS OF REVENUES OVER EXPENDITURES	\$ -
ANALYSIS OF BONDS OUTSTANDING	
Bonds Outstanding - Period Ending 11/1/2021	\$ 16,645,000
Principal Payment Applied Toward Series 2021 Bonds	\$ -
<b>Bonds Outstanding - Period Ending 11/1/2022</b>	\$ 16,645,000

Series 2021 Bonds are in a period of capitalized interest through 11.01.22.



## SCHEDULE OF ANNUAL ASSESSMENTS<sup>(1)</sup>

FISCAL YEAR 2021						FISCAL YEAR 2022					
Lot Size	EAU Value	Unit Count	Debt Service Per Unit	O&M Per Unit	Discounts & Collections Costs	FY 2021 Total Assessment	Debt Service Per Unit	O&M Per Unit	Discounts & Collections Costs	FY 2022 Total Assessment	Total Increase / (Decrease) in Annual Assmt
SERIES 2020											
Single Family 42'	1.00	76	\$1,260.00	\$70.00	\$84.90	\$1,414.90	\$1,260.00	\$70.00	\$84.90	\$1,414.90	\$0.00
Single Family 52'	1.19	254	\$1,500.00	\$70.00	\$100.22	\$1,670.22	\$1,500.00	\$70.00	\$100.22	\$1,670.22	\$0.00
Single Family 62'	1.39	157	\$1,750.00	\$70.00	\$116.18	\$1,936.18	\$1,750.00	\$70.00	\$116.18	\$1,936.18	\$0.00
Single Family 66'	1.47	78	\$1,850.00	\$70.00	\$122.56	\$2,042.56	\$1,850.00	\$70.00	\$122.56	\$2,042.56	\$0.00
Single Family 72'	1.48	34	\$1,865.00	\$70.00	\$123.52	\$2,058.52	\$1,865.00	\$70.00	\$123.52	\$2,058.52	\$0.00
Single Family 75'	1.49	1	\$1,875.00	\$70.00	\$124.15	\$2,069.15	\$1,875.00	\$70.00	\$124.15	\$2,069.15	\$0.00
Subtotal		600									
					SER	IES 2021					
Single Family 42'	1.00	52	\$0.00	\$70.00	\$4.47	\$74.47	\$1,260.00	\$70.00	\$84.89	\$1,414.89	\$1,340.43
Single Family 52'	1.19	284	\$0.00	\$70.00	\$4.47	\$74.47	\$1,500.00	\$70.00	\$100.21	\$1,670.21	\$1,595.74
Single Family 62'	1.39	97	\$0.00	\$70.00	\$4.47	\$74.47	\$1,750.00	\$70.00	\$116.17	\$1,936.17	\$1,861.70
Single Family 66'	1.47	114	\$0.00	\$70.00	\$4.47	\$74.47	\$1,850.00	\$70.00	\$122.55	\$2,042.55	\$1,968.09
Single Family 72'	1.48	34	\$0.00	\$70.00	\$4.47	\$74.47	\$1,865.00	\$70.00	\$123.51	\$2,058.51	\$1,984.04
Single Family 75'	1.49	0	\$0.00	\$70.00	\$4.47	\$74.47	\$1,875.00	\$70.00	\$124.15	\$2,069.15	\$1,994.68
Subtotal		581									
					FUTURE B	SOND SERIES (	2)				
Single Family 42'	1.00	176	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Single Family 52'	1.19	478	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Single Family 62'	1.39	374	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Single Family 66'	1.47	120	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Single Family 72'	1.48	68	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Single Family 75'	1.49	3	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00	\$70.00	\$4.47	\$74.47	\$0.00
Subtotal		1,219									
Total		2,400									

#### Notations:

<sup>(1)</sup> Annual assessments do not include Lee County collection costs and statutory discounts for early payment (as such are presented separately).

<sup>(2)</sup> Debt service per unit, lot product type, lot product mix, and future bond series to be determined.